



## 2018 APPLICATION

This document should be maintained throughout the year in the Google Drive, and serves as your chapter's application for accreditation in November 2017. Use the forms corresponding to the colored boxes below to document your completion of each expectation. Fillable PDF versions of the Forms can be found on the Greek Life website ([greeklife.wvu.edu](http://greeklife.wvu.edu)) under Chapter Accreditation.

To fill in your application:

1. Download this Fillable PDF to your computer.
2. Each time you complete an expectation and upload the corresponding form to your chapter's Google Drive folder, check the box below and indicate the date on which you uploaded the form and the program name, if applicable.
3. Save the PDF to your computer OR print as an Adobe PDF and upload a copy to the Google Drive folder.
4. Each time you make changes to the PDF following submission of a new form, re-upload the updated copy to your Google Drive folder.

**2018 SUMMIT STANDARDS ACCREDITATION DUE DATE: NOVEMBER 16, 2018**

## ORGANIZATION IDENTIFICATION INFORMATION

NAME OF FRATERNITY/ SORORITY:	<input type="text"/>		
CHAPTER NAME:	<input type="text"/>		
APPLICATION SUBMITTED BY:	<input type="text"/>		
PHONE:	<input type="text"/>	EMAIL:	<input type="text"/>

## MINIMUM EXPECTATIONS

CATEGORY	SUBMISSION TYPE	DATE COMPLETED	SUBMITTED
A. Constitution/ Bylaws	Upload PDF on Google Drive <b>Due:</b> May 1		<input type="checkbox"/>
B. Certificate of Liability Insurance	Upload PDF on Google Drive <b>Due:</b> before prior certificate expires		<input type="checkbox"/>
C. Officer Update Form	Fraternity & Sorority Life Officer Update Form (electronic) <b>Due:</b> December 1 OR May 1		<input type="checkbox"/>
D. Advisor List	Advisor List form <b>Due:</b> March 1		<input type="checkbox"/>
E. Roster Updates	Update on ICS website		<input type="checkbox"/>
Spring: All new members added (if applicable)	<b>Due:</b> February 15		<input type="checkbox"/>
Final deadline for spring semester updates	<b>Due:</b> April 30		<input type="checkbox"/>
Fall: All new members added (if applicable)	<b>Due:</b> October 15		<input type="checkbox"/>
Final deadline for fall semester updates	<b>Due:</b> November 30		<input type="checkbox"/>
F. Semester Calendar	Email to <a href="mailto:GreekLife@mail.wvu.edu">GreekLife@mail.wvu.edu</a> <b>Due:</b> February 15 & September 1		<input type="checkbox"/>
G. Academic Expectation			<input type="checkbox"/>
H. New Member Education Program OR Intake Guidelines	Submitted to OFSL		<input type="checkbox"/>
I. Chapter House Information	Chapter House Information form <b>Due:</b> October 15		<input type="checkbox"/>

## PROGRAMMING

CATEGORY	SUBMISSION TYPE	DATE SUBMITTED & PROGRAM NAME	SUBMITTED
<b>A. Educational Programs (2 required)</b>			
1. Alcohol & Drug Education	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
2. Sexual Assault	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
3. Anti-Hazing	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
4. Diversity	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
<b>B. Chapter Development (2 required)</b>			
1. Academic or Professional Success	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
2. Leadership Skills	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
3. Ritual or Values Education	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
4. Health or Safety	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
5. Personal Development	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
6. Topic of Choice	Educational & Chapter Development Program Report <b>And Attendance Log</b>		<input type="checkbox"/>
<b>C. Additional Chapter Programs (3 required)</b>			

1. Parent Program	Chapter Program Report		<input type="checkbox"/>
2. Alumni Relations	Chapter Program Report		<input type="checkbox"/>
3. Philanthropy	Chapter Program Report		<input type="checkbox"/>
4. Community Service	Chapter Program Report		<input type="checkbox"/>
5. Circle of Sisterhood Fundraiser	Chapter Program Report		<input type="checkbox"/>
6. Co-Sponsored event	Chapter Program Report		<input type="checkbox"/>

### FRATERNITY AND SORORITY COMMUNITY INVOLVEMENT

CATEGORY	SUBMISSION TYPE		DONE
A. Presidents Conference	No form		<input type="checkbox"/>
B. New Member Conference	No form		<input type="checkbox"/>
C. Big Greek Day of Service	No form		<input type="checkbox"/>
D. Involvement	Indicate member involvement on this form.		<input type="checkbox"/>
Members involved in.... GAMMA	Gamma Sigma Alpha	Order of Omega	
Greek Leadership Academy	CoS Committee		

### COUNCIL REQUIREMENTS

CATEGORY	SUBMISSION TYPE	DATE SUBMITTED & PROGRAM NAME	DONE
Interfraternity Council			
1. Presidents' Council meeting attendance	Tracked by IFC on IFC Expectations Form		<input type="checkbox"/>

2. Social function guest lists	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
3. Pre-rush meeting attendance	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
4. Representation at rush kickoff event for PNMs	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
5. Approved rush schedule	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
6. PNM Eligibility forms submitted on time	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
7. Meet the Greeks	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
8. Greek Week	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
9. Homecoming	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>
10. Financial standing	Tracked by IFC on IFC Expectations Form	<input type="checkbox"/>

#### National Pan-Hellenic Council

1. NPHC Meeting – Representative Attendance	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
2. Co-Sponsored Event (NPHC)	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
3. Co-Sponsored Event (IFC/PHA)	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
4. Co-Sponsored Event (Student Organization)	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
5. Greek Week	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
6. Homecoming	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>
7. Financial standing	Tracked by NPHC on NPHC Expectations Form	<input type="checkbox"/>

#### Panhellenic Association

1. Panhellenic Delegate attendance	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>
2. Sorority swaps	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>
3. Greek Week	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>
4. Homecoming	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>
5. Participation in another sorority's philanthropy	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>
6. Panhellenic Assembly Meeting guests	Tracked by Panhellenic on PHA Expectations Form	<input type="checkbox"/>

- 7. Mountaineer THON
- 8. Co-sponsored event
- 9. Philanthropy invitation
- 10. Financial standing

Tracked by Panhellenic on  
PHA Expectations Form

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