

**Chapter Accreditation Program**

**Fraternity or Sorority:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Accreditation Year: \_\_\_\_\_\_\_\_\_\_**

**Authorization**

By signing below, we attest that we have reviewed the Chapter Accreditation Program and approve of its content. We acknowledge that the contents are accurate and truthful:

**Chapter President Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_**

**Chapter Advisor Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_**

**Instructions & Important Information**

* If the chapter operates on the **academic year**, then the completed accreditation program is due on **April 1** (or the following Monday should that date fall on a weekend).
* If the chapter operates on the **calendar year**, then the completed accreditation program is due on **November 1** (or the following Monday should that date fall on a weekend).
* Excellence awards will be announced at the annual Greek Awards Banquet during the Spring semester
* A minimum of **70% of chapter members must attend** for each requirement below unless otherwise stated
* Each event/involvement must be accompanied by the relevant form of evidence for program completion
* If a chapter wishes to utilize a particular event to meet two different program standards, approval must be obtained by the OFSL at least two weeks prior to the event.
* Creativity and originality are encouraged. If a chapter wishes to have a similar program count for a minimum standard, approval must be obtained by of the OFSL at least two weeks prior to the event.
* Please upload all documentation through the Office of Fraternity & Sorority Life portal on WVU Engage.
* Pictures or relevant materials from events/presentations are encouraged to be submitted with each relevant form.

**Minimum Chapter Management Standards**

\_\_Provide a copy of the Chapter’s Constitution & Bylaws

\_\_Have an up to date Certificate of Insurance on file with OFSL **[OFSL to verify]**

\_\_Update Officer Contact Form after each election

\_\_Provide contact information for the active Chapter Advisor

\_\_Update Chapter Roster each semester on WVU Engage **[OFSL to verify]**

\_\_Attend annual Presidents Conference

\_\_Have a Chapter average GPA of 2.75 in both the fall and spring semester **[OFSL to verify]**

**Minimum Chapter Educational Programming**

\_\_Host an Alcohol & Other Drug Education program facilitated by WellWVU

\_\_Sexual Assault Bystander Prevention Education program facilitated by WVU DEI

\_\_Attend two Hazing Prevention Week programs **(no less than 10% attending per program)**

\_\_Attend, co-host, or host one program on Diversity/Cultural Awareness

**Academic Success (3 required)**

\_\_Academic Skills Workshop

\_\_Provide evidence of a written scholarship/academic plan in Chapter’s Bylaws

\_\_Establish a minimum GPA standard for chapter members and new members

\_\_Host an Academic Achievement event during a chapter meeting

\_\_Have at least one chapter member as a member of Order of Omega or Gamma Sigma Alpha Honorary

**Leadership Development (4 required)**

\_\_Have at least one member complete the Greek Leadership Academy

\_\_Attend one event centered on school spirit (athletic event, Student Events Board program, etc.)

\_\_Attend a leadership development workshop sponsored by the Office of Student Engagement & Leadership

\_\_Host a chapter leadership retreat for the Chapter Executive Board

\_\_Provide evidence of a meeting focused on Officer Transitions

\_\_Have at least 2 members attend a regional/national conference sponsored by your national organization

\_\_General program focused on leadership development **[Prior OFSL Approval Needed]**

**Responsible Social Engagement (3 Required)**

\_\_Provide a position description for a designated chapter member focused on Risk Management

\_\_Provide the chapter’s risk management plan

\_\_Provide the fraternity/sorority’s Code of Conduct

\_\_Sponsor a program with Greeks Advocating for the Mature Management of Alcohol (GAMMA)

\_\_Host a registered and compliant social event

\_\_General program focused on risk management **[Prior OFSL Approval Needed]**

**Brotherhood/Sisterhood (5 required)**

\_\_Host or attend a mental health awareness program

\_\_Host a chapter development event in the Fall Semester (Brotherhood/Sisterhood Event)

\_\_Host a chapter development event in the Spring Semester (Brotherhood/Sisterhood Event)

\_\_Co-Host an educational program with a member organization of the same governing council

\_\_Co-Host an educational program with a member organization of another governing council

\_\_Co-Host an educational program with another WVU student organization

\_\_Host an alumni/ae event

\_\_Provide a copy of the Chapter’s alumni/ae newsletter

\_\_Host a parent event

**Service & Philanthropy (4 required)**

\_\_Require a minimum number of service hours per member per semester

\_\_Host a chapter service project

\_\_Host a chapter philanthropy event

\_\_Register a team in the annual MountaineerTHON program **(No less than 5 chapter members per team)**

\_\_Participate in the Big Greek Day of Service **(10% of chapter participation)**

\_\_Participate in the Martin Luther King Day of Service **(10% of chapter participation)**

**Overall Chapter Assessment (500-word minimum total)**

* How does your chapter currently demonstrate your organizational values?
* Which category do you feel is your chapter’s biggest strength? Why?
* Which category do you feel your chapter needs to most improve? Why?
* What has been your chapter’s biggest achievement this year?
* What has been your chapter’s biggest challenge this year? What steps have you taken to tackle this challenge?
* What is your chapter’s contribution to the Fraternity & Sorority Community, West Virginia University, the City of Morgantown, and the fraternal movement?
* How does your chapter create inclusive environments for new members, initiated members, and alumni/ae?

For Office Use: \_\_\_\_\_ Approved \_\_\_\_\_ NOT Approved



**Chapter Accreditation Program**

**Presentation Form**

*Presentation Information:*

Fraternity/Sorority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Session: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time of Session: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of attendees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Brief Description of Presentation/Topics:*

*Presenter Information (if applicable):*

Presenter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Office:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitting for Category/Requirement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For Office Use: \_\_\_\_\_ Approved \_\_\_\_\_ NOT Approved



**Chapter Accreditation Program**

**Event Form**

*Event Information:*

Fraternity/Sorority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of attendees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Brief Description of Event:*

*Co-Sponsor Information (if applicable):*

*Chapter/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Submitting for Category/Requirement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For Office Use: \_\_\_\_\_ Approved \_\_\_\_\_ NOT Approved



**Chapter Accreditation Program**

**Involvement Form**

*Organization/Project:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Name of Member(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Fraternity/Sorority:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Organization Advisor’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Organization Advisor’s Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Submitting for Category/Requirement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Accreditation Program Awards & Recognition**

**Chapter Awards**

The Chapter Excellence Awards recognize outstanding achievement in specific areas of chapter operations. Selection is not based off of nomination, but based off of a comprehensive review of the chapter’s accreditationsubmission and general practices.

**Chapter Excellence Awards** –Excellence Awards recognize a chapter who has achieved a high level of excellence in a specific category:

 Excellence in Academic Achievement Award

 Excellence in Leadership Development Award

 Excellence in Risk Management Award

 Excellence in Recruitment/Intake Award

 Excellence in Interfraternalism Award

 Excellence in Service & Philanthropy Award

 Excellence in Chapter Engagement Award

 Excellence in Chapter Management Award

 Excellence in Social Media Award

**Arista Awards** **of Distinction**– The Arista Awards of Distinction (Arista Cup) are the highest honor bestowed upon one chapter of each council per year. This award takes into consideration all categories. *Note, general performance by the organization, Greek Week participation/placement, as well as academic and conduct records will also be taken into consideration when bestowing these awards.*

**Individual Awards**

The Individual Awards are presented each year to community members who have demonstrated outstanding achievements either as an officer, leaders or volunteer for the Fraternity & Sorority Community and the University. Chapters will submit separate applications for Individual Awards during the Spring Semester, and can submit multiple applications for each award, if applicable.

**Greek Man & Woman of the Year**

These awards are presented annually to the Greek man and woman who are distinguished beyond their peers in all areas of Fraternity & Sorority Life, including academics, service, social involvement, unity, dedication, leadership, and community involvement. This recognition is the highest individual honor a fraternity man and sorority woman can achieve in Fraternity & Sorority Life.

**Chapter President of the Year**

These influential student leaders have gone above and beyond to improve both their individual chapter and the Fraternity & Sorority Community. This man or woman will have demonstrated worthiness in overcoming great odds or in pushing their chapter to new heights. This will be awarded per governing council.

**Chapter Officer of the Year**

This student leader has performed above and beyond the call of duty as a chapter officer. The recipient must be nominated by his or her chapter and has served as an executive officer of his or her organization. This will be awarded per governing council.

**Council Member of the Year**

These dedicated student leaders have gone above and beyond to serve their Council and leave a lasting impact on the Fraternity & Sorority Community. This man or woman will have demonstrated worthiness in taking their position or Council to new heights. Applicants must have served in an elected or appointed position on the Collegiate Panhellenic Association, National Pan-Hellenic Council, Interfraternity Council, or Multicultural Greek Council. This will be awarded per governing council.

**Rising Star of the Year**

This award is presented annually to the Greek underclassman man or woman who has shown great leadership potential in their chapter or Council. They have shown initiative, leadership, and dedication regardless of role in chapter and have inspired others with their desire to better the Fraternity & Sorority Community.

**Community Pillar Award**

This award is presented annually to a fraternity man or sorority woman who exemplifies a high standard of leadership through service to student organizations, the greater university community, or surrounding Morgantown area. This student should hold positions of great influence and strive to provide his or her fellow WVU students with selfless service.

**Advisor of the Year**

The Advisor of the Year Award recognizes the efforts of the volunteers that give of their time and talents to our chapters and the Fraternity & Sorority Community.

**Faculty/Staff Mentor of the Year**

The Faculty/Staff Mentor of the Year Award recognizes the efforts of the faculty/staff members that give of their time and talents to our chapters and the Fraternity & Sorority Community.

**Headquarters Partner of the Year**

The Headquarters Partner of the Year Award recognizes the efforts of a member of a headquarters staff to provide a positive partnership between their organization, their chapter, and West Virginia University. Leadership Consultants/Field Staff, Volunteer Officers, and Full Time Employees of an Organization are eligible for nomination.



**Individual Student Awards**

**(To be completed by the nominator)**

**Award Applied For (Please Mark):**

* Greek Man of the Year
* Greek Woman of the Year
* Chapter President of the Year
* Chapter Officer of the Year
* Council Member of the Year
* Rising Star of the Year
* Community Pillar Award

**Name of Nominee:**

**Nominated by:**

**Contribution to the Chapter:**

**Contributions as a leader (changes or impact as a result of his or her leadership):**

**Contributions to the Fraternity & Sorority Life community:**

**Contribution to the West Virginia University community:**

***Please provide no more than two (2) letters of recommendation by a qualified individual with this nomination.***

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**Alumni/ae Advisor/Partner Awards**

**(To be completed by the nominator)**

**Award Applied For (Please Mark):**

* Advisor of the Year
* Faculty/Staff Mentor of the Year
* Headquarters Partner of the Year

**Name of Nominee:**

**Nominated by:**

**Contribution to the Chapter [please include his or her role with the chapter (e.g. Chapter Advisor, Risk Management Advisor, Faculty/Staff Mentor, National President, etc.) in this section]:**

**Describe this individual’s advisory style:**

**Describe the impact this individual has had on your organization:**

***Please provide no more than two (2) letters of recommendation by a chapter member and/or alumni/ae with this nomination.***